

SAFETY RULES

GENERAL SHOP SAFETY

- 1) Operate machines **ONLY** with the instructor's permission and after you have received proper instruction.
- 2) Remove jewelry, eliminate loose clothing, hoods and drawstrings, ear buds/head phones and confine long hair when working in a shop environment.
- 3) Always use appropriate Personal Protective Equipment (PPE) while in the shop when working with power tools. Always wear safety glasses, or a face shield.
- 4) All accidents must be reported to the instructor immediately.
- 5) Don't use tools or equipment that are in any way defective/damaged. Tell the instructor immediately if the equipment doesn't look proper.
- 6) Damp, oily rags are a fire hazard. Place rags in the **YELLOW** metal fireproof container in the Stain Room.
- 7) Always use a hand brush to wipe away sawdust or scraps. Never use your hand.
- 8) The floor must be kept clean. Don't leave anything lying around that could be tripped on or slipped on.
- 9) Carry sharp or pointed tools with the edge or point held in your hand. This will help prevent injury to others if someone bumps you or you trip.
- 10) Use ALL recommended guards and safety devices on the machinery as shown by your instructor.
- 11) Always unplug a tool or disconnect the circuit breaker to prevent accidental starting of the equipment when you are making changes to it.
- 12) Wait for a machine to come to a **COMPLETE** stop before leaving it.
- 13) No talking to others while operating a machine or talking to the operator.